

# MAXVUE VISION

## INTERNSHIP OPPORTUNITIES

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### 1. IT Intern

#### Job Description:

- Assist in troubleshooting hardware and software issues
- Support daily IT operations and system maintenance
- Participate in system upgrades and data backups
- Provide technical support to users

#### Requirements:

- Currently pursuing a Diploma or Degree in Information Technology, Computer Science, or a related field
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### 2. Accounting Intern

#### Job Description:

- Assist in data entry and financial record keeping
- Support in invoice processing and payment tracking
- Assist with bank reconciliation and basic accounting tasks
- Help in preparing financial reports and documentation

#### Requirements:

- Currently pursuing a Diploma or Degree in Accounting, Finance, or a related field
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### 3. Multimedia / Graphic Design / Digital Marketing / Video Marketing Intern

#### Job Description:

- Assist in creating visual content for marketing campaigns
- Design graphics for social media, websites, and print materials
- Support in content creation including video editing and promotional videos
- Help manage social media accounts and run digital marketing ads

#### Requirements:

- Currently pursuing a Diploma or Degree in Multimedia, Graphic Design, Digital Marketing, Mass Communication, or a related field

## 4. Regulatory & Scientific Affairs Intern

### Job Description:

- Assist in preparing and organizing regulatory documentation
- Support compliance and quality assurance processes
- Conduct basic research related to product safety and regulations
- Help maintain regulatory filing and tracking systems

### Requirements:

- Currently pursuing a Diploma or Degree in Science, Biotechnology, Pharmacy, or a related field

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**Interested candidates** can **WhatsApp or email** their **resume and cover letter** directly to me for consideration.

📱 **WhatsApp:** +60 19-221 6797

✉️ **Email:** pa@maxvuevision.com (Attn: Ms. Anbarasie)

### 📅 Working Hours:

- Monday to Friday: 9.00 AM – 6.00 PM
- Alternate Saturdays (2 per month)

### 💰 Internship Allowance:

RM 500 – RM 600 per month

### 📍 Location:

**Maxvue Vision Sdn Bhd**

280B, Jalan Haruan 1, Oakland Industrial Park,  
70300 Seremban, Negeri Sembilan

### 🚀 Benefits:

- Valuable hands-on industry experience
- Opportunity for **full-time employment** based on performance during internship